Customer Portal How To

Download Invoice

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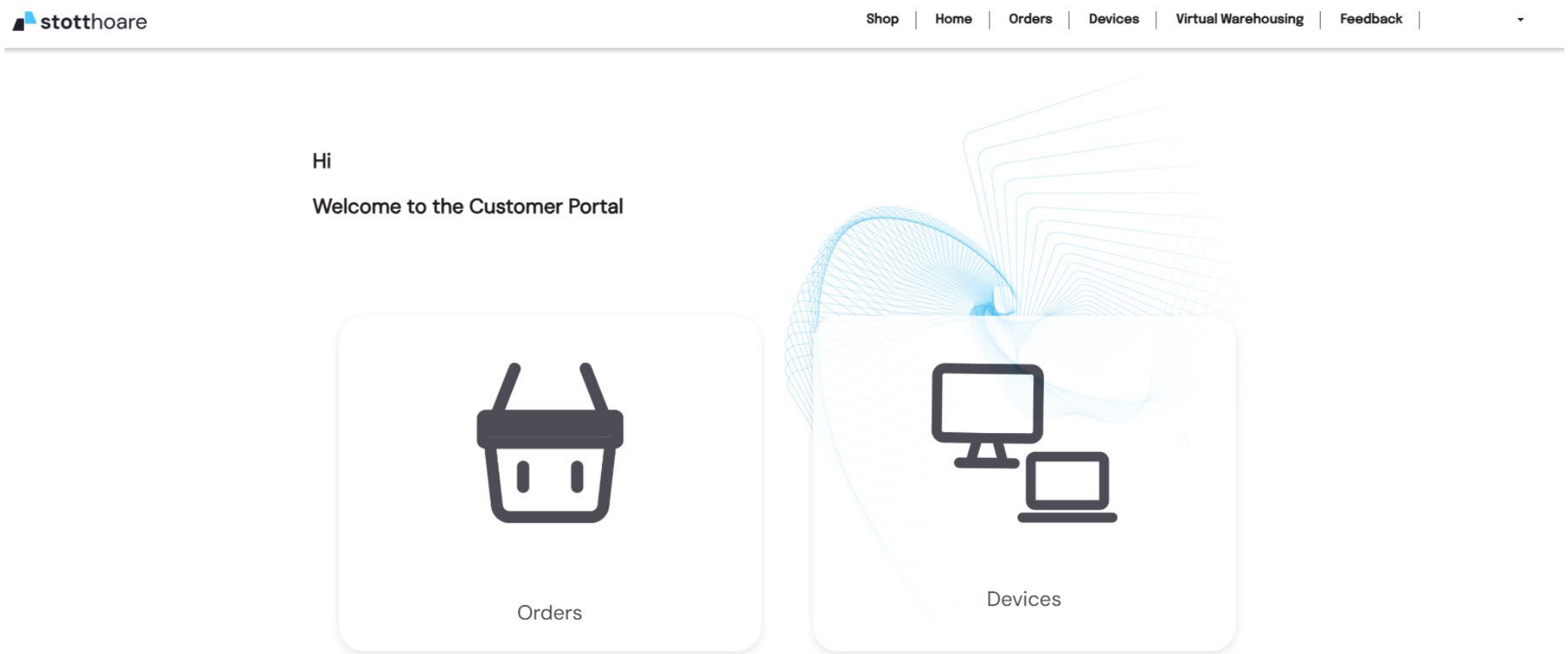
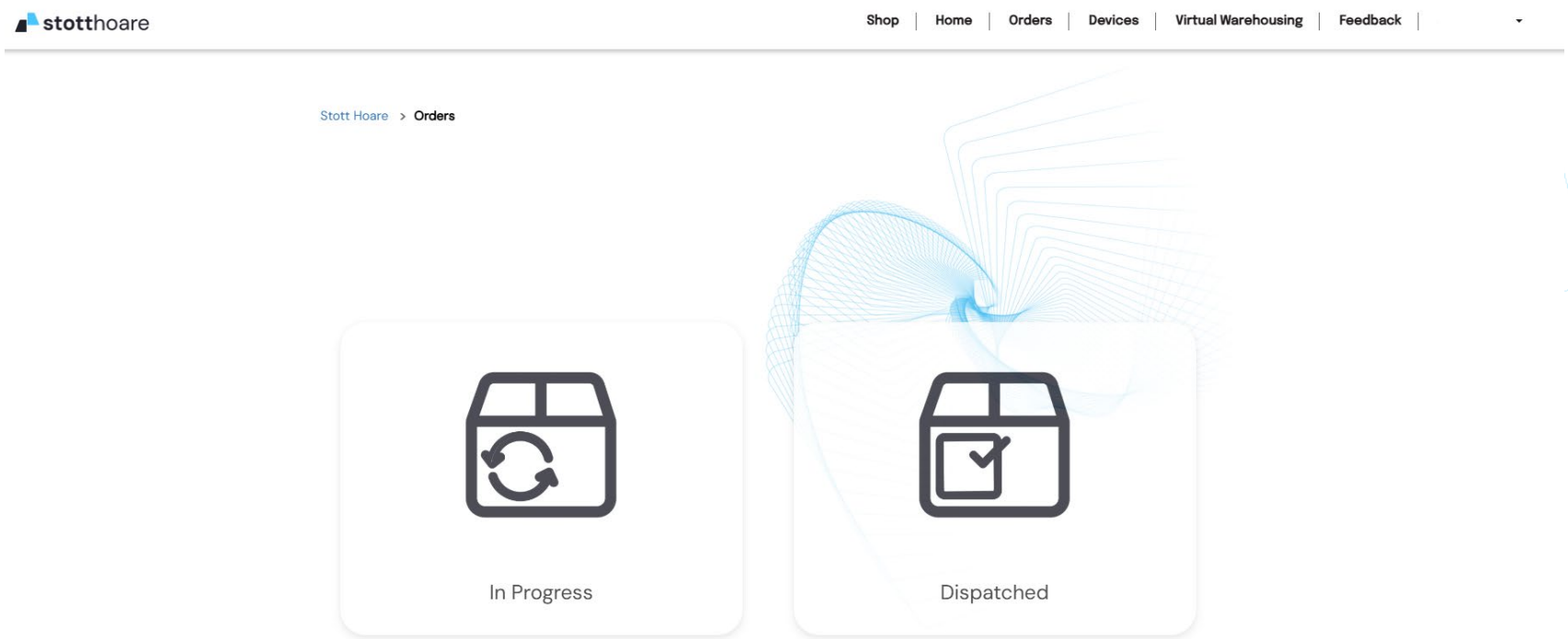
1. Log in to portal home

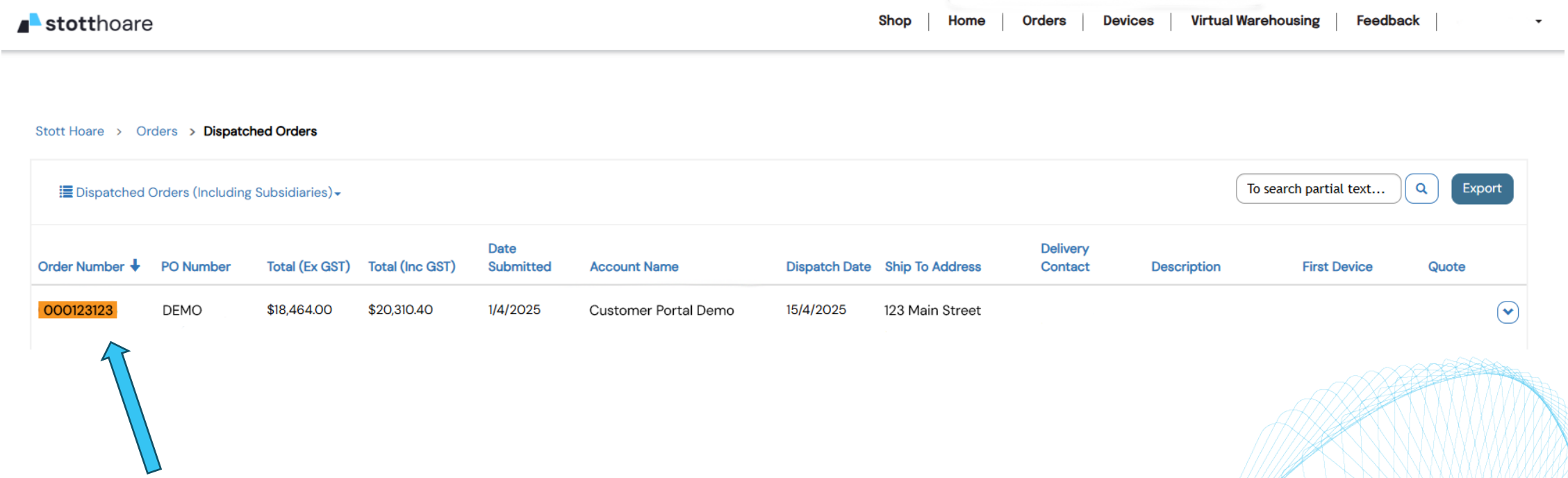
https://portal.stotthoare.com.au/



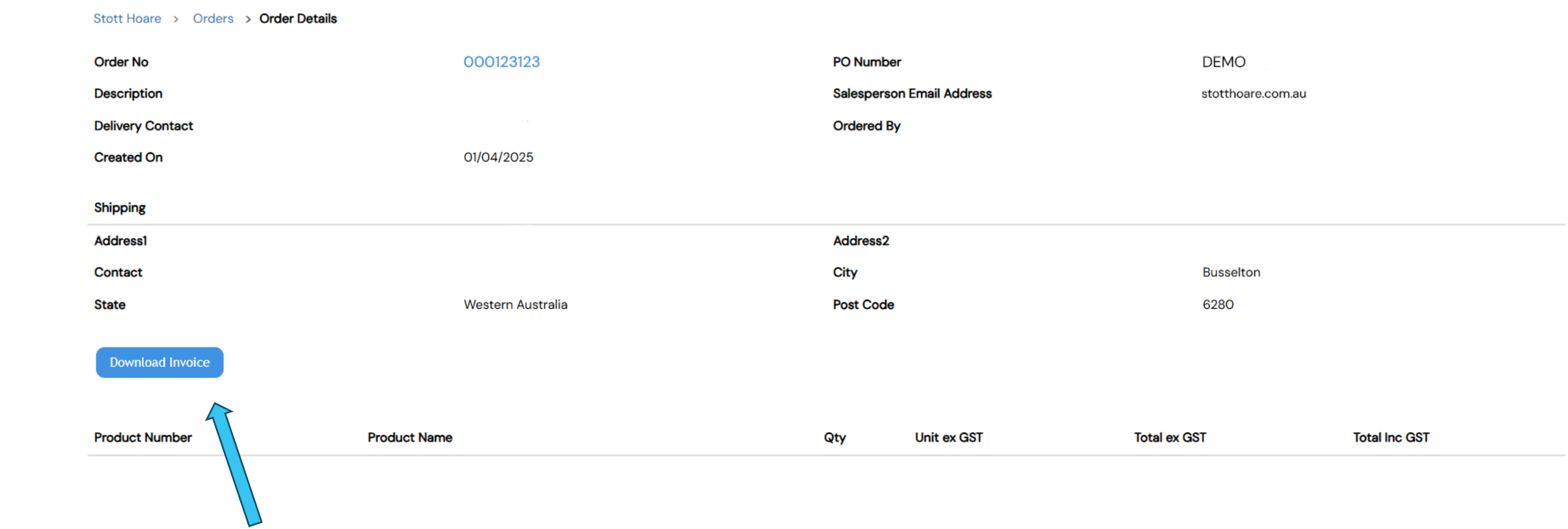
2. Select ‘Orders’



3. Select In Progress (for active orders) or Dispatched (for Invoiced orders)



4. Locate the order and click the order number to open it



5. Select ‘Download Invoice’

Thank You

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